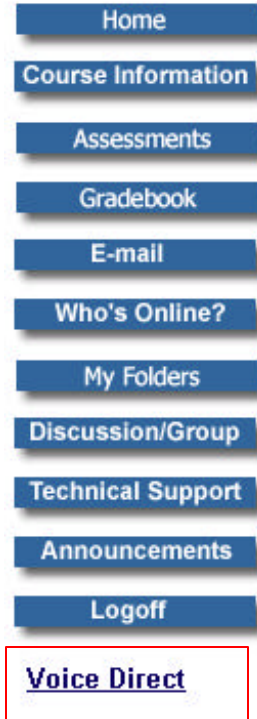
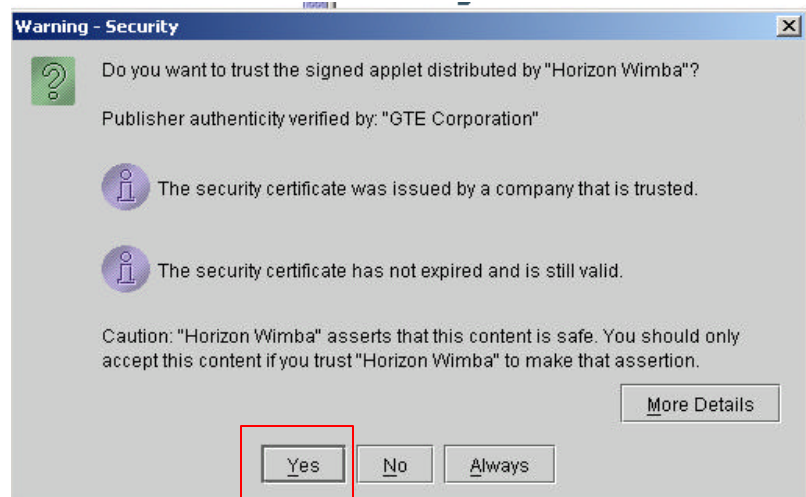


Directions for using “Voice Direct” in your COOLSchool Spanish Class

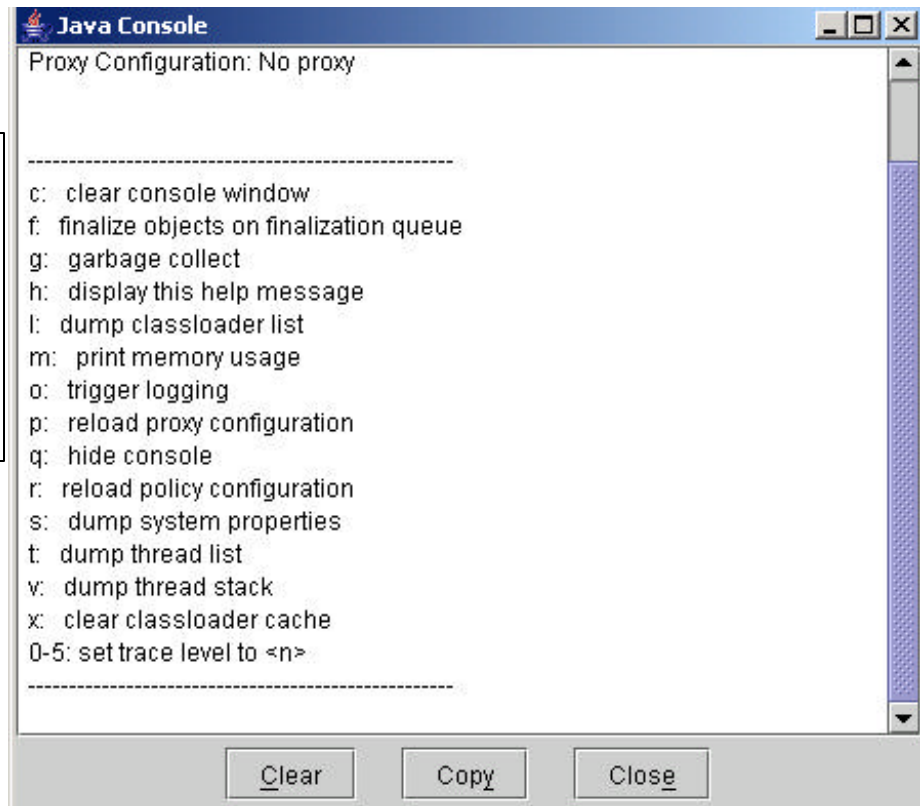
1. Enter your Spanish class as normal.
2. Click on the “Voice Direct” link at the bottom of the left hand navigation panel.



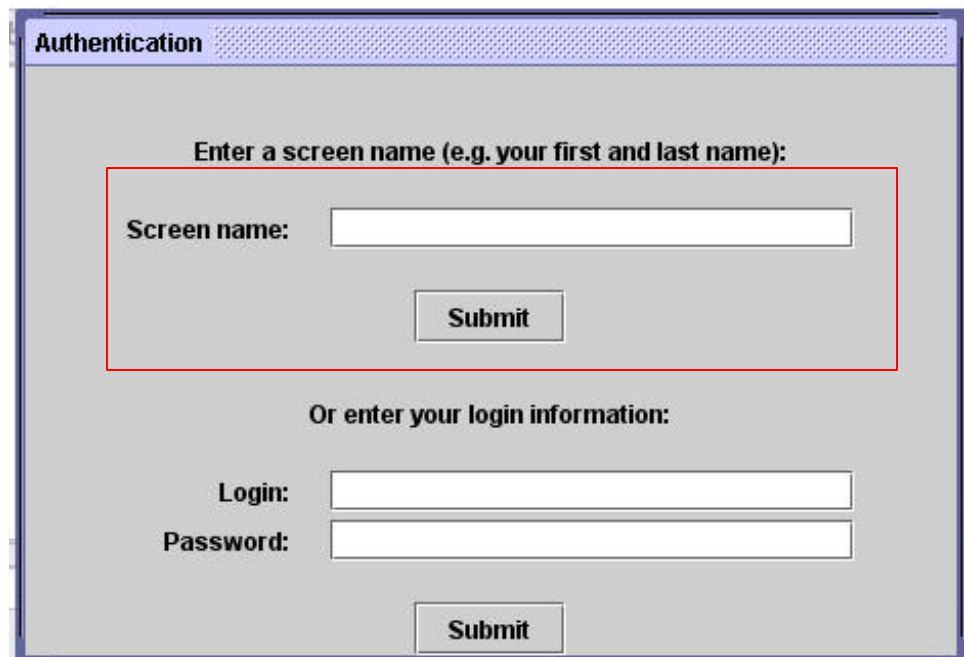
3. You will see this security pop-up, select “Yes.”

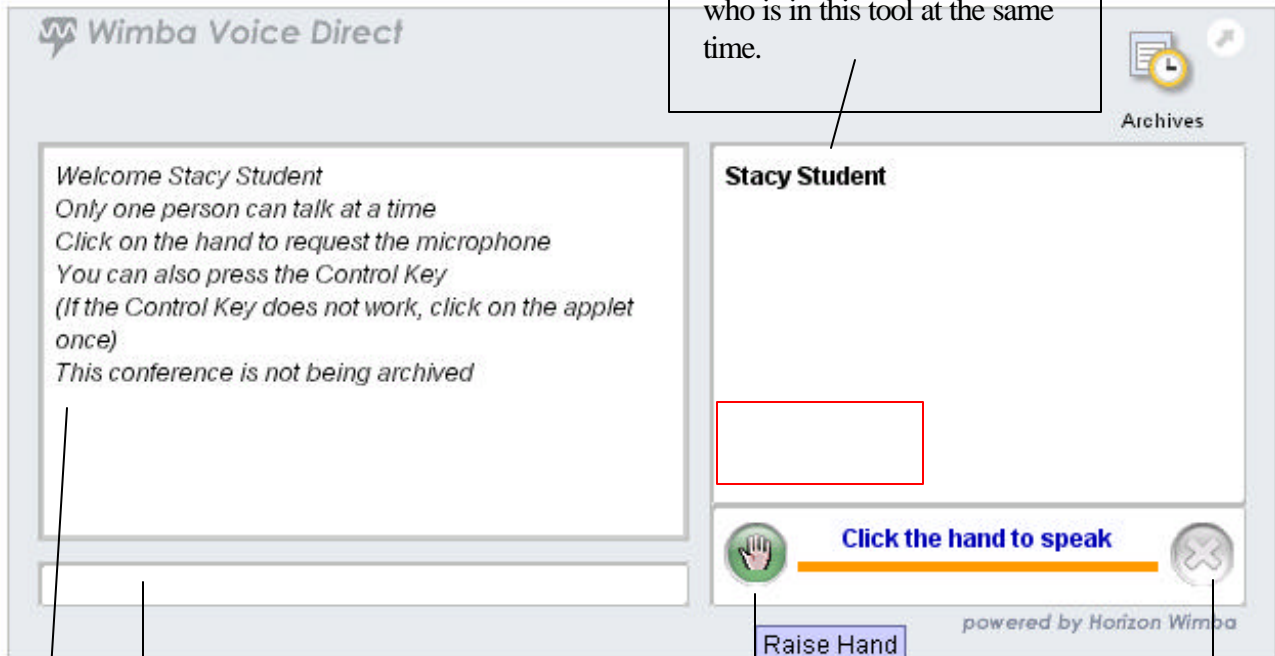


4. You will also see this Java Console pop-up. Just leave it open.



5. In the "Screen name" textbox, enter your First and Last name and click submit.





You will see your name listed here, as well as anyone else who is in this tool at the same time.

To type a message for people in the Voice Direct tool to see, just type it in this space and click enter.

Your message and those of others will appear here.

When you want to speak, click this hand icon and start speaking into your microphone. (You will know when you can speak, because a little microphone icon will appear next to your name. When someone else is speaking the microphone icon will be next to their name.

When you are done speaking, and want to give someone else a turn, click on the “X” icon.

When you are done speaking in Voice Direct, just close all the Voice Direct windows that are open on your computer.